

Proof Secure Access Roles

	System Admin	Proof Admin	Creator (User)	Reviewer (Client User)	Viewer (Outsider)
Alchem-e™ Wide					
Sign Up Company	X	X	X	X	X
Assign Alchem-e™ Admin Role	✓	X	X	X	X
Company Page					
Assign as App Admin	✓	X	X	X	X
Modify Company Name	✓	X	X	X	X
Add/Remove OIDC	✓	X	X	X	X
Restrict Sharing	✓	X	X	X	X
Restrict Download	✓	X	X	X	X
Users Page					
Invite Users	✓	✓	X	X	X
Modify Other Users' Profiles	✓	✓	X	X	X
Modify User Role	✓	✓	X	X	X
Modify User Access	✓	✓	X	X	X
Modify Own Profile	✓	✓	✓	✓	X
Modify Other Users' Notification Settings	✓	✓	X	X	X
Modify Own Notification Settings	✓	✓	✓	✓	X
Groups Page					
Create Groups	✓	✓	X	X	X
Modify Groups	✓	✓	X	X	X
Approve/Reject on Behalf of	✓	✓	X	X	X
Approve/Reject Job	✓	✓	✓	✓	X
Approve/Reject Record	✓	✓	✓	✓	X
Features					
Access to Proofing Dashboard	✓	✓	✓	✓	X
Upload File	✓	✓	✓	X	X
Edit File	✓	✓	✓	X	X
View Records on the Dashboard	✓	✓	✓	✓	X
View File in PDF viewer	✓	✓	✓	✓	✓
View Records in PDF viewer	✓	✓	✓	✓	✓
Create Project	✓	✓	✓	X	X
Modify Own Project	✓	✓	✓	X	X
Modify Other Users' Project	X	X	X	X	X
Delete Own Project	✓	✓	✓	X	X
Delete Other Users' Project	X	X	X	X	X
View Projects within Company	✓	✓	✓	X	X
View Projects within Own Group (Sub-Company)	✓	✓	✓	✓	X
Add/Remove Reviewer within Company	✓	✓	✓	X	X
Add/Remove Reviewer within Group (Sub-Company)	✓	✓	✓	✓	X
Change Viewer or Reviewer Access	✓	✓	✓	✓	X
Add Outsider Email	✓	✓	✓	✓	X
View PDF	✓	✓	✓	✓	X
Change File Version	✓	✓	✓	X	X
Compare Files	✓	✓	✓	✓	X
Print PDF if Enabled	✓	✓	✓	✓	✓
Add Comments	✓	✓	✓	✓	X
Delete Comments	✓	✓	✓	✓	X
Share Link to Registered Users in Company	✓	✓	✓	X	X
Share Link to Registered Users in Own Group (Sub-Company)	✓	✓	✓	✓	X
Share Link to Outsiders	✓	✓	✓	✓	X
Simple Notifications View	✓	✓	✓	✓	X
Advanced Notifications View	✓	✓	X	X	X